

Position Description



Graphic Designers

Responsibilities

- Work with marketing committee to manage overall look for committee/event
- Design all promotional items for the committee/event including but not limited to:
 - Social Media Posts (Instagram & Facebook) (with Social Media Lead)
 - Sponsorship packages, event flyers and other communication pieces (with Sponsorship committee)
 - Event signage & collateral (with Logistics committee)
 - E-Newsletter (with Marketing committee)
 - Website (with Website designer)
- Rising Stars Committee
 - Sell portion of event tickets
 - Attend 75% of meetings
 - Promote event on personal social channels
 - Attend/assist with event(s)

Time Commitment

- ~5-10 hrs/month including meetings
- Meetings
 - 1 sub committee meeting per month
 - 1 general meeting per month